



OFFICIAL RESPONSES TO VENDOR QUESTIONS
Granite Workforce Case management Services Pilot Project
RFA-2019-DEHS-01-GRANI

No.	Question	Answer
1.	If more clients are served than the expected 700, can the funding amount be exceeded?	No, funding limits are set for the pilot.
2.	Must the vendor have multiple office locations throughout the state?	No, vendors should specify areas they are able to serve.
3.	Appendix E, p. 1, Section 1.4 a) Are individuals eligible to receive case management/barrier removal services for longer than four (4) months if the barriers require more intensive services such as addiction counseling or English Language Learner classes? b) If so, is the vendor able to collect the \$200 per month for longer than four (4) months? c) Or should the case be referred back to the agency or should an exemption be sought, if appropriate?	a) No, case management funding is limited to 4 months. b) No, see a above. c) Potential exemptions should be sought at any point in time as indicated in Appendix E at 2.2.12
4.	How many awards does the state anticipate?	Multiple awards.
5.	Does DHHS anticipate a maximum number of individuals served per vendor?	No
6.	Does the state anticipate the same milestone (\$200 per case per month) to be used in the four (4) year contract extension or will payment milestones be negotiable?	Unknown at this time.



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7.	<p>Appendix E, p.2 Section 2.2.9</p> <p>a) Will DHHS provide office space and/or equipment?</p> <p>b) Will contractors have access to either a NHES or DHHS case management system and be required to enter information related to participant records and referrals in that system?</p> <p>c) If yes, what is the name of the system, method of connection or access (web-based, VPN), reporting capabilities if any available to contractor.</p>	<p>a) No</p> <p>b) No, see Appendix E, 3.1</p> <p>c) N/A</p>
8.	<p>a) Have performance goals been decided upon to attain the four (4) year extension?</p> <p>b) What other factors will contribute to the selection of applicant's extension?</p>	<p>See section 1.3.2</p>
9.	<p>Is a budget required?</p>	<p>No.</p>
10.	<p>If DHHS extends the pilot beyond the six (6) month pilot period, will an RFP be issued or will there be an extension option if DHHS is pleased with the performance of the pilot provider?</p>	<p>See section 1.3.2</p>
11.	<p>Section 1.1.4, p.3</p> <p>a) How will referrals be made and communicated/sent to the Contractor?</p> <p>b) What is the NHES/state system that is used as the referral system of record?</p> <p>c) Will the state allow a network communication using an internet site secure VPN tunnel for</p>	<p>a) To be determined</p> <p>b) To be determined</p> <p>c) No</p>



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	<p>accessing the NHES system?</p> <p>d) What is the database technology that is hosting the state system? Is this system web accessible?</p> <p>e) Can the state support SFTP (ftp over ssh) for secure data transmission?</p> <p>f) What assessment tool will NHES be using to determine barriers?</p> <p>g) Will the referral to the contractor include identifying the barrier that must be addressed?</p>	<p>d) To be determined</p> <p>e) To be determined</p> <p>f) NHES will used a modified Temporary Assistance for Needy Families (TANF) barrier assessment tool</p> <p>g) Yes, as long as needed releases of information are in place</p>
12.	<p>Section 1.1.2. p. 4</p> <p>Is funding available separate from the \$200 per month for transportation support?</p>	<p>No, the \$200 for case management is available for approved vendors. Other transportation support is available for clients</p>
13.	<p>Section 1.2.3. p.4</p> <p>This section states that an anticipated 700 individuals may use this service statewide over the six (6) month pilot program period.</p> <p>a) Does this include participants who are referred but drop out or do not connect to the program?</p> <p>b) Will the contractor be paid for non-responsive participants?</p> <p>c) What is the expected referral volume each month of the contract?</p> <p>d) Will all 700 cases be referred by the second month to allow four (4) months for barrier resolution?</p>	<p>a) Yes</p> <p>b) See Appendix E 2.2.6</p> <p>c) Unknown</p> <p>d) Clients will be referred as appropriate during any point in the pilot</p>
14.	<p>Due to the request for financial documentation</p>	<p>Yes. The financial documentation may be submitted in a 3-</p>

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	for the four (4) most recently completed fiscal years, would the State accept financial documentation as a separate packet outside of the required stapled submission?	ring binder.
15.	Please define the terms, "Bidder", "Responder" and "Applicant". Are they interchangeable?	Applicant – Organization submitting an application in response to the RFA Bidder – same as an Applicant Contractor – same as an Applicant Responder – same as an Applicant Vendor – Same as an Applicant
16.	Appendix B; Exhibit I, p.1, Exhibit K, p. 1 a) Can the state confirm that they are acting as a Covered Entity (Hybrid Covered Entity) for the Granite Workforce Management Services Pilot Project and that the Contractor will be obligated and acting as a HIPAA Business Associate?	DHHS is one covered entity under HIPAA